

## Event Risk Assessment

It is mandatory for all event organisers to complete and submit and risk assessment with event applications. If inspection reveals that use of the facility will not be safe, do not proceed until action is taken that assures the risk has been eliminated.

Event Name		Event Location	
Assessment completed by		Event Coordinator	
Signature		Reviewed by	
		Review date	

Please refer to the next page for details regarding Likelihood, Consequence and Rating.

Event Activity <i>Activity or task involved in event</i>	Hazards/Issues <i>What could go wrong</i>	Controls to be implemented	Person allocated responsibility	Likelihood	Consequence	Rating

## Likelihood

Likelihood	Category	Description
Almost Certain	A	The hazard/issue is expected to occur in most circumstances
Likely	B	The hazard/issue will probably occur in most circumstances
Possible	C	The hazard/issue should occur at some time
Unlikely	D	The hazard/issue could occur at some time
Rare	E	The hazard/issue may occur only in exceptional circumstances

## Consequence

Consequence	Category	Example detail Description
Catastrophic	5	<ul style="list-style-type: none"> <li>Irreversible damage</li> <li>Catastrophic financial loss</li> <li>Single Death/ multiple long term or critical injuries</li> <li>National and International Concern / exposure</li> </ul>
Major	4	<ul style="list-style-type: none"> <li>Harm requiring restorative work</li> <li>Major financial loss</li> <li>Single minor disablement/ multiple temporary disablement</li> <li>State wide Concern / exposure</li> </ul>
Moderate	3	<ul style="list-style-type: none"> <li>Temporary, recoverable service failure</li> <li>Residual pollution requiring cleanup work</li> <li>High financial loss</li> <li>Injury / medical treatment required</li> <li>Local community concern</li> </ul>
Minor	2	<ul style="list-style-type: none"> <li>Brief service interruption</li> <li>Remote, temporary pollution</li> <li>Medium financial loss</li> <li>Minor First Aid</li> <li>Customer complaint</li> </ul>
Insignificant	1	<ul style="list-style-type: none"> <li>Low financial loss</li> <li>Basic First Aid</li> <li>Resolved in day-to-day management</li> </ul>

## Rating

Likelihood Label	Consequence Label				
	1	2	3	4	5
A	Medium	Medium	High	Very High	Very High
B	Medium	Medium	High	High	Very High
C	Low	Medium	Medium	High	High
D	Low	Low	Medium	Medium	High
E	Low	Low	Medium	Medium	Medium